Background

David Ewusi-Mensah

PhD researcher at Hohai University (Nanjing-China)Environmental engineering.

Co-founded an environmental consulting and services company, Eco Amet Solutions to solve and eliminate wastewater treatment challenges and solid waste management problems, among others in Ghana and its environs.

AGENDA

Citations and references?

Citations

A citation tells the readers *where the information came from*. In your writing, you cite or refer to the source of information **(OAAD, 2020).**

References

A reference *gives the readers details about the source* so that they have a good understanding of what kind of source it is and could find the source themselves if necessary.

(OAAD, 2020 *Hands-on session on Mendeley*, Shanghai, Department of African doctors, doi:ihavenoidea2020, 524-855)

Introduction
the referencing problem

✎ Manual editing

⎗ Having to Use Different Styles

◔ Time factor

Reference software

There are several reference software available
budget, all-in-one, open source, customize, collaboration

Mendeley by Elsevier

Mendeley Reference Manager is a free **web** and **desktop reference management** application.

It helps you simplify your **reference management workflow** so you can focus on achieving your goals.

With Mendeley helps to:

- **Store**, **organize** and search all your references from **just one library**.
- **Seamlessly insert references** and **bibliographies** into your Microsoft® Word documents.
- **Read**, **highlight** and add **notes** to PDFs.
- Keep all your thoughts across multiple documents in one place.
- **Collaborate with others** by sharing references and ideas.

My desktop version is **1.19.4**

Practical session

Three parts

➤ **Startup**

💻 **Explore software/library**

⚙ **Other useful function**

Practical session 1/1

Startup

1. Downloading software and installation
2. Signup- online and desktop library
3. Plugins-MS Word Plug-in and Web importer

Practical session 1/2

Explore Desktop window

1. Main tabs and functions

2. Sections

3. Adding/Importing files

4. Reading files- Highlighting, comments, favorites, Recent, star

5. Check for duplicates.

6. Citing –Citing with word plugin, bibliography, change style, Journals and varying styles. (Citations and bibliographies)

Practical session 1/3

Other important functions

1. Correcting file details
2. Organizing your file
   i. Folders
   ii. Tags
   iii. Groups
3. Synchronizing
4. Literature search
5. Related
6. Import files from other software's
7. Search
8. Exporting files on MS word

Practice

Questions

Take home message + Bonus

Other basic software for PhD researchers

- Time/Task management- **One note, EndNote, forest**

- Calendar- **Google, Outlook**

- Editing- **Grammarly**

- Referencing manager- **Mendeley, EndNote.**

- Tracing data from graphs in papers- **GetData Graph Digitizer**

- Data analysis- **R,**

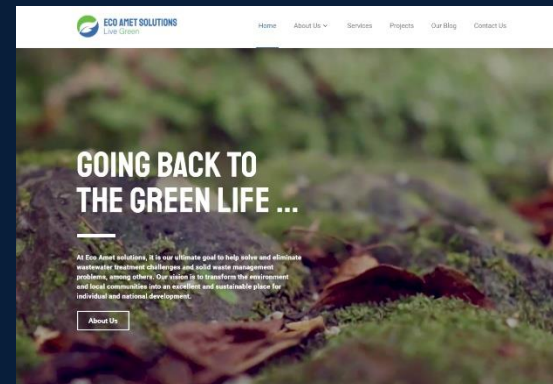- Cloud storage- **Google, Dropbox, OneDrive, Baidu Cloud,**

ACKNOWLEDGE

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